

Rush City Library Services: UPDATE

Additional details may be accessed here: <https://eclib.org/locations/rush-city-public-library/>

Rev: 7-8-2020

Express Service:

Express service allows entry into the building **without an appointment** to browse the collection, pick up holds and check out materials.

About Express Services at Rush City Library:

- An appointment is recommended to use a computer (**see below). Without an appointment, computers may be used on an as-available basis. Be sure to bring your library card.
- Per East Central Regional Library's [Social Distancing Policy](#), all those entering the building will need to wear a face covering. Masks will be available if you need one – ask at the desk.
- The environment in the library has been modified
 - A sneeze guard has been placed on the service desk
 - Hand sanitizing stations are available
 - Seating has been reduced
 - Children's play areas/equipment will not be available
 - All staff will be wearing a mask
- Please limit your time in the library to ensure all those who need to enter are able to do so. (Current limit at RC is 10 inside the building at a time.)
- Children under age 10 and under must be accompanied by a responsible adult. Because younger children are often unable to understand and follow social distancing guidelines, it is recommended that they not accompany adults to the library.

If you've experienced any symptoms of COVID-19 in the 14 days prior, please do not visit the library. Symptoms are listed on the back.

Express service @ Rush City Library:

- **Tues:** 12:00 p.m. to 7:00 p.m.
- **Thurs:** 12:00 p.m. to 5:00 p.m.
- **Sat:** 10:00 a.m. to 1:00 p.m.

Curbside (non-contact) pickup continues to be available, but on these days & times:

- **Wednesdays & Fridays**
- **12:00-5:00 PM**

Call or email to set a time!

**Computers by Appointment

Make computer appointments (at least one hour ahead and as far as one week in advance) by calling any ECRL branch, M-F, 9 AM to 3 PM, or sign-up online at: eclib.libcal.com – Scroll down the right-hand side and click on **Rush City Computers By Appointment**.

Computer Appointments at Rush City can be made for the following days and times:

- **Tues:** 1:00 PM; 2:30 PM; 4:00 PM
- **Thurs:** 12:30 PM; 2:00 PM; 3:30 PM
- **Sat:** 10:30 AM; 12:00 PM

When making contact by phone, call 320-358-3948, Monday-Friday, 9:00 am-3:00 pm.

Often the person who answers can assist you, otherwise they'll transfer you to RC.

About:

- You will be able to print. We request that you **bring exact change if possible**.
- Computer appointments are for **one hour** and **cannot be extended**.
- For your safety and ours, library staff will not approach your computer to provide assistance. Users may bring one knowledgeable family member along to provide computer assistance.
- Per East Central Regional Library's [Social Distancing Policy](#) all those entering the building will need to wear a face covering. Masks will be available if you need one – ask at the desk.
- A restroom will be available for you to use.

If you've experienced any symptoms of COVID-19 in the 14 days before your appointment, please call back to cancel or reschedule. Symptoms include:

- Fever (100.4° F or higher), or feeling feverish
- A new sore throat
- Chills
- New muscle aches
- A new cough
- New headache
- Shortness of breath
- New loss of smell or taste

Reminders:

- *Book drops* are open at all locations so library items can be returned 24/7!
- Anything too large for the book drop should be returned in-person during curbside or express service.